BOARD OF EDUCATION
CORRY AREA SCHOOL DISTRICT

REGULAR BOARD MEETING
October 22, 2018

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, October 22, 2018, in the Large Group Instruction Room of the Administration Office. President Doris Gernovich called the meeting to order at 7:01 p.m.

The Board met in Executive Session on Monday, October 22, 2018 at 6:30 p.m. for confidential consultation with the District Solicitor.

ROLL CALL

Present: Directors: Amy L. Allen, Michael E. Baker, Joel A. Cook, Amanda J. Cox, Lonny T. Eastman, Joseph A. Frisina , Doris P. Gernovich, Christine A. Johnson, Deborah A. Wood

Excused: None.

Also Present: Sheri L. Yetzer – Superintendent; Jennifer Gornall – Solicitor; Brenda L. Clabbatz – Business Manager; William P. West – Director of Secondary Education; Daniel Daum – Director of Elementary Education; Mike Munsee – Director of Buildings & Grounds; Gail Swank – Intermediate School Principal; Kelly Cragg – High School Principal; Melissa Sperry – Assistant Elementary Principal; Teresa Pearce – Primary School Principal

Media: Erin Passinger – Corry Journal; Bill Stafford – WWCB Radio

Guests: Olivia Panetta, Val Toplovich, Andrew Schmidt, Gerry Griffis, Amber Dunmire, Joseph Dunmire, Kaitlyn Reynolds, Katy Hoover, Katie Baldwin,

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

APPROVED AGENDA

MOTION by Director Cox and seconded by Director Cook to approve the agenda and the addendum for October 22, 2018. (Agenda item C under Business Office – Real Estate Tax Exemption Request – removed from Agenda.)

YEAS: Directors: Allen, Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

PRESENTATIONS

Jim Summerville – Pennsylvania School Boards Association

Melissa Kingen & Katie Baldwin – The Nutrition Group

PUBLIC COMMENT

Gerry Griffis spoke to the Board about the property he is purchasing from the Repository List. (On the agenda for approval)

STAFF COMMENT

Mr. Daum introduced two new teachers – Amber Dunmire and Kaitlyn Reynolds – and welcomed them to the District.

STUDENT REPRESENTATIVE

Olivia Panetta updated the Board regarding the Junior Class fundraisers, officer elections, and planning for the Winter Dance and Prom.

APPROVED CHECKS

MOTION by Director Frisina and seconded by Director Eastman to approve the payment of bills from September 20, 2018 through October 16, 2018 as covered by Board Check Nos. 38465 – 38618 in the amount of $537,394.42; Wire Transfers in the amount of $2,010,896.10; Payroll Check Nos. 38848 – 38496 in the amount of $4,135.05 and 38536 - 38549 in the amount of $1,773.78; and Payroll Direct Deposits in the amount of $362,056.53 and $362,614.45; and Cafeteria Check No. 1502 in the amount of $51,916.69.

YEAS: Directors: Allen, Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

APPROVED CHECK #38604

MOTION by Director Johnson and seconded by Director Cook to approve Board Check No. 38604 in the amount of $197.00, payable to Rossbacher Insurance Service.

YEAS: Directors: Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

ABSTAIN: Allen

APPROVED BUSINESS MANAGER'S REPORTS

MOTION by Director Wood and seconded by Director Cox to approve the Business Manager's Reports with correction to 2017-2018 total revenue - should be 19%, not 3%.

YEAS: Directors: Allen, Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

APPROVED SALE OF PARCEL

MOTION by Director Eastman and seconded by Director Cook to approve the request from Erie County Tax Claim Bureau to approve the sale of property commonly known as and identified in the assessment records of Erie County as Tax Parcel Number 07-002-002.0-011.00 – 1267 White Street. Offer is made by Gerald Griffis for the sum of $250.00.

YEAS: Directors: Allen, Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

APPROVED FIELD TRIP REQUEST

MOTION by Director Eastman and seconded by Director Johnson to approve the following Field Trip Request:

Boys Basketball (36+/- Students/18 per day)	June/July 2019 (Mondays)
Jamestown Middle School	Jamestown, NY
Under the supervision of:	Tyler Bailey + 2

YEAS: Directors: Allen, Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

APPROVED PERSONNEL ITEMS

MOTION by Director Frisina and seconded by Director Eastman to approve the following Personnel items:

1. The appointment of Amber Dunmire as Special Education Teacher effective October 29, 2018 at a pro-rated salary of $46,486.00 – Masters Step 1.
2. The appointment of Dawna Lyngarkos as Unified Track & Field Co-Coach for the 2018-19 school year. Supplemental pay of $750.00 is covered by Special Olympics of Pennsylvania.
3. The appointment of Olivia Wojcicehowski as Unified Track & Field Co-Coach for the 2018-19 school year. Supplemental pay of $750.00 is covered by Special Olympics of Pennsylvania.
4. The resignation of Valerie Toplovich as Grade Level Coordinator (Grade 6) effective immediately.
5. The appointment of the following Recreational LEGO League Coaches (9 teams) for the 2018-19 season at a supplemental pay of $600.00 each:

Nick Krasa (2 teams)	Keith Anthony
Erica DiLuzio (2 teams)	Tina Flook
Kim Crum	Chad Sutton
Ann Clark	

6. The appointment of Carley Gilson (non-district) as a Category I Volunteer for the 2018-19 Play Production.
7. The addition of Jennifer Blakeslee as a Bus Driver (employed by D & R Transportation) for the 2018-19 school year.
8. The addition of Ernest Hemmerly as a Bus Driver (employed by Suppa Transportation) for the 2018-19 school year.

YEAS: Directors: Allen, Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

APPROVED PERSONNEL ITEMS

MOTION by Director Johnson and seconded by Director Cox to approve the following personnel items:

1. The appointment of Kaitlyn Reynolds as Special Education Teacher effective November 1, 2018 at a pro-rated salary of $43,593.00 – Bachelors Step 1.
2. The appointment of Jill Webb as Long Term Substitute Secretary at Corry Area Primary School, effective retroactively to August 14, 2018 and until further notice, at a pay rate of $14.39 per hour.
3. The appointment of appointment of Julie Brundage as Grade 6 Grade Level Co-Coordinator for the 2018-19 school year at a supplemental pay of $475.00.
4. The appointment of appointment of Stacie Smith as Grade 6 Grade Level Co-Coordinator for the 2018-19 school year at a supplemental pay of $475.00.

YEAS: Directors: Allen, Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

OTHER MATTERS BY BOARD MEMBERS

Director Frisina recommended that with all of the District-wide audits and other initiatives taking place this year, that more time be given for Mrs. Clabbatz to research the specifications for banking services.

APPROVED CHANGE IN DATE FOR BANKING SPECS

MOTION by Director Frisina and seconded by Director Cook to approve a change in the date for the directive to Mrs. Clabbatz to draw up specifications for banking services for the purpose of going out for Requests for Proposals. Specs to be shared with the Board at the May 28, 2019 Board Meeting.

YEAS: Directors: Allen, Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

OTHER MATTERS BY BOARD MEMBERS (cont'd)

Director Cox reminded the Board that each Member was given copy of the 600 Section of the Board Policy Manual for review (changes in red) and the next Policy Committee Meeting is November 19th at 6:00 p.m. She encouraged all to attend in order to get this section finalized.

Director Eastman shared a concern from a parent that his child is only given a 15-minute lunch. He provided a copy of a schedule that showed a 15-minute lunch and it was determined that the schedule had a typo error. Further discussion was held with Mrs. Swank and other administrators present. (After further review with the teacher, the actual lunch time is 35 minutes.)

OTHER MATTERS BY BUSINESS MANAGER

Mrs. Clabbatz thanked the Board for giving her more time to conduct the banking RFP research and encouraged Board Members to attend the next Policy Committee Meeting. She also offered to schedule another building walk-thru if anyone is interested.

OTHER MATTERS BY SUPERINTENDENT

Mrs. Yetzer reminded the Board that the Property Committee will meet on November 5th at 6:30.

ADJOURNMENT

MOTION by Director Eastman and seconded by Director Frisina to adjourn the Regular Board Meeting at 8:15 p.m.

YEAS: Directors: Allen, Baker, Cook, Cox, Eastman, Frisina, Gernovich, Johnson, Wood

NAYS: None.

Victoria L. Anderson

Victoria L. Anderson, Board Secretary